



BOWHOUSE FOOD WEEKEND – HEALTH AND SAFETY

Emergency Services (Contact and Access)

EMERGENCY SITUATION

Hazard Any Emergency or Accident (Other than minor accidents)

Control Measures

PREVENTION OR CONTROL OF INJURY TO ALL PARTICIPANTS

- Call 101 on nearest mobile phone and follow instructions.
- The Market Supervisor will ensure that access points are always open and unobstructed so that emergency vehicle can gain access.

On Site Supervision

Hazard Any Incident

Control Measures

PREVENTION AND CONTROL

- A Market Supervisor will be appointed and will be responsible for the organisation, management and controls concerning the operation of the market.
- **The Market Supervisor is responsible for event safety.**
- The Market Supervisor should appoint and brief a Deputy for any time when he/she has to leave the market.
- The Supervisor or his /her Deputy should be clearly identifiable at all times.

Toilets

Public Toilets and toilets for traders are available onsite, shown on the Market Plan.

Fire Fighting and First Aid Equipment

SUPPLY AND AVAILABILITY

Hazard Injury or Fire

Control Measures

MINOR INCIDENTS

Fire Fighting Equipment (marked in red) and First Aid Equipment (marked in green) will be placed in a prominent place on the site and the location of this equipment shown on the Market Plan.

ANY OTHER INCIDENT

For anything other than minor incidents, The Emergency Services should be called by mobile phone.

IN CASE OF FIRE

- The site must be evacuated immediately to the clearly meeting point, also detailed on the Market Plan.
- All electricity/gas should be switched off immediately.

Traffic Management

ENTRY AND EXIT OF STALLHOLDERS

Hazard Vehicular Movements in a Confined Space

Control Measures

PREVENTION OF INJURY TO STALLHOLDERS

Traffic control measures in place to prevent congestion at market site and prevent unsupervised vehicle movements when stallholders are loading and unloading.

PREVENTION OF INJURY TO GENERAL PUBLIC

General Public will be prohibited from entering the site at times of vehicle movements and loading/unloading.

Stallholders required to have all vehicles removed from the site before public arrive at 10.00am and are not allowed to bring vehicles back into the site until after the market has closed to the public at 4.00pm.

Manual Handling

ERECTION AND DISMANTLING OF STALLS

Hazard Erection and Dismantling of stalls

Control Measures

PREVENTION OF INJURY TO CONTRACTORS

- Stalls are made up of multiple lightweight parts to prevent injuries from occurring as a result of lifting heavy weights.
- Protective clothing, covering head, hands and feet, is required to be worn by contractors to protect them from injury.

PREVENTION OF INJURY TO STALLHOLDERS AND GENERAL PUBLIC

These groups are prohibited from the area when stalls are being erected and dismantled.

Hazard Moving Stallholders' Chill Units

Control Measures

PREVENTION OF INJURY TO STALLHOLDERS AND CONTRACTORS

- Stallholders are encouraged to transport their chill units in vehicles with ramps and to use wheeled units to avoid lifting.
- Where this is not the case or where table-top units are used, stallholders must ensure the units are equipped with suitable handgrips and that sufficient handlers are available to avoid injury when lifting.

Electrics

SUPPLY AND SAFETY OF ELECTRICAL EQUIPMENT

Hazard Generators and Hired Generators

Control Measures

RISKS TO STALLHOLDERS AND CONTRACTORS

- The generators will always be sourced from a reputable supplier and safety documents will be examined by the Market Supervisor before it is used if hired.
- The Market Supervisor will acquaint themselves with the operation of the equipment and in particular the isolation and locking devices on the equipment.

RISKS TO STALLHOLDERS, CONTRACTORS AND GENERAL PUBLIC

Barriers will be placed round the generator where appropriate so that access is prevented. Fire extinguisher left by generators.

Hazard Electric Cables

Control Measures

SAFETY OF CABLES

As well as statutory annual inspections by a qualified electrician, all cables will be inspected at each market for damage and all damaged cables discarded.

RISKS TO THE GENERAL PUBLIC

Cables will not be laid out in areas to which the General Public has access.

RISKS TO STALLHOLDERS AND CONTRACTORS - TRIPPING

- Cables will be laid out to avoid areas where stallholders and contractors are walking where possible. Surplus cable will be stored away from workers.
- If it is necessary to place a cable in a position where people are likely to be walking it will be covered with a suitable rubber cover.

Hazard Chill Units and Other Electrical Equipment

Control Measures

RISKS TO STALLHOLDERS, CONTRACTORS AND GENERAL PUBLIC

All electrical equipment supplied by stallholders must have a current Electrical Certificate and be free from damage. The Market Supervisor will prevent stallholders from using equipment that does not meet this standard.

Trip Hazards

Hazard Equipment Left in Work Areas

Control Measures

PREVENTION OF INJURY TO THE GENERAL PUBLIC

- The General Public is not allowed in areas where equipment or supplies are stored or in use.
- Equipment and supplies must not be stored in areas to which the General Public has access.

PREVENTION OF INJURY TO

- All equipment, stores and waste material will be stacked in a tidy and safe fashion and will not obstruct areas where stallholders are working.
- The Market Supervisor will be responsible for enforcing this rule.

-  Fire Extinguishers
-  Fire Blanket
-  First Aid

